How do I...



View Mandatory learning records in People manager?

You can find this information in iTrent People Manager by clicking on People from the	Q Find iTrent pages	
main screen:	People	>
	Workflow	>
	Management information	>
NCG	쁆 Organisation chart	>
Surname Q + Results 4 People Select all Save this group Ms Test User 10 Miss Test User 3 Mr Test User 6 Miss Test User7	colleague from the left hand	
 Absence Employment Personal information UDF Details III 	rom the Links menu, click on l	Profile, ther
Qualification details Membership details Check details Check	eck history details Objective details Nev	v - Objective
Talent profile summary		

At the bottom of the page, click on Personal learning events

	Name:	Mr Test User 6
	Job title:	ITrent LIVE Test User
image not available	Department:	NCG.
	Period of employment:	01/12/2018 - today
Augualification	o <mark>se all</mark> s (0) Add qualifi	ication
Qualification Membership	sse all s (0) Add qualifi s (0) Add memb	ication pership
	ose all s (0) Add qualifi s (0) Add memb ld check	ication
xpand all/collap Qualification Membership Checks (0) Ac Participant w	s (0) Add qualifi s (0) Add qualifi s (0) Add memt Id check aiting lists (0) A	ication pership dd to waiting list